

Minutes Online Conference

Tuesday May 6, 2014 13:00-14:00 CET time

Adobe Connect <http://frea.adobeconnect.com/p8avevj5695/>

Participants: Zane (LEIF), Admir (UNDP), Christel (ESS), Laurent (RAEE), Elise (LIG), Elisabethette (ANCI), Maja (REAN), Per-Anders (KRONO), Peter (ICLEI), Sarah and Jørgen (HOL)(ref)

1. Welcome (Jørgen)

2. Presentation of template: Report on the implementation of Task Force activities (LIG)

Elisa described the intentions and content of the template.

Per-Anders raised the problem of distinguishing between task force interventions and the capacity building. Jørgen clarified that the capacity building is a result of the task force intervention understood in the way that the procurement departments have increased their qualification to be able to replicate the procurement methods.

Even if it not is possible to fill all parts of the template at the moment Jørgen encouraged the partners to try to fill the template by the month of May to find out if the template is working in practice.

Zane asked about the Memorandum of Understanding between the project and the beneficiaries (refers to the agreements with task force members and other participants, ref.). Jørgen promised that templates will be send out this week. The partners can modify the templates to make them meet their needs.

Peter asked the partners to include identified training needs for instance in relation to specific product groups.

Identified problems and comments with filling in the template are sent to Elisa and Sarah

3. Status on Task Force activities (All countries).

Italy:

Elisabetta reported that they have a group of municipalities, who officially have indicated their interest for participating in the project. Information about PRIMES is on the partner's social media and is distributed through the partner's newsletters. The first meetings with municipalities will be

held the 21st of May. Following that meetings will be taken with suppliers, procurers etc. The practical interventions must wait until after the election in the end of May.

France:

The first training will be held in two weeks with high schools about how to improve the lightning equipment. Afterwards arrangements will be held related to technical specifications also in high schools. In April an arrangement with 50 participants for procurement of Green Gas has been held.

Sweden:

Work is in progress with two task force interventions. A date has been set for a big meeting in September for suppliers. A steering group has been established with partners from different municipalities.

Croatia:

Croatia started with TF interventions with municipality of Koprivnica, preparing purchasing of electricity from renewable energy sources (green electricity) for the first time. It is going to be a joint procurement including a municipality building, street lighting, four schools and a gymnasium. Call for tender will be published this week.

Denmark:

A change has been in the personnel, where ZEA which should have reported about two task force interventions has not showed up.

Ref. Jørgen