

Minutes Online Conference

Tuesday June 6, 2014 13:00-14:00 CET time

Adobe Connect <http://frea.adobeconnect.com/p5o8aivdiqm/>

Participants: Peter (ICLEI), Anna Backmann (ICLEI), Elisa (ARE), Elisabetta (ANCI), Sarah (HOL), Tomas (ZEA), Zane (LEIF), Jørgen (HOL) ref.

Theme of the meeting is: Preparation of the second PRIMES face-to-face meeting, GENOA 18.-19. June 2014

1. **Welcome (Jørgen)**
2. **Training (ICLEI)**

Proposals for subjects

All partners are encouraged to contribute with subjects, which are important to be covered

Structure of the training (lessons/workshop/other)

June 19th ICLEI will give an overview of what they have produced up until now and afterward a presentation of what ICLEI intent to develop. Peter presented the training program for the training.

Preparation

If any of the partners have training or best practice experiences they want to test and share, they are welcome to bring these to the Genoa training.

All partners are encouraged to send comments and questions to Peter before the meeting. Anna will send out a template to all partners to be filled and returned to Peter and Anna.

3. Input to the agenda

- a. Do you have any important points to discuss on the meeting?
- b. What points are most important for you to get clarified?
- c. Case study report
- d. Review of time schedule and contingency plan
- e. Preparation of partner presentations – do you have any success stories?

Elisa commented the different points on the agenda. Elisa asked for best practice cases to present on the meeting. Croatia has already promised to contribute with one case. France will also share their experiences with joint procurements of Green Gas.

Sarah gave a small introduction to the workshop moderated by ECnet
There were no further comments from the participants.

Ref. Jørgen